

WIOA Desk Reference

National Dislocated Worker Grants Program Reporting

National Dislocated Worker Grants (DWGs), authorized by the Workforce Innovation and Opportunity Act (WIOA), provide employment and training for dislocated workers. **Employment Recovery DWGs** provide resources to states and other eligible applicants to respond to major economic dislocations, such as large, unexpected layoff events that cause significant job losses. **Disaster Recovery DWGs** provide disaster relief employment to minimize the employment impact of disasters, in addition to employment and training services. This reference guide highlights key areas of performance accountability and reporting requirements for all DWG grantees.

PERFORMANCE POLICY AND GUIDANCE

Performance accountability requirements for DWG grants are described in Training and Employment Guidance Letter (TEGL) 14-18, “*Aligning Performance Accountability Reporting, Definitions, and Policies Across Workforce Employment and Training Programs Administered by the U.S. Department of Labor (DOL)*”, found at: https://wdr.doleta.gov/directives/corr_doc.cfm?docn=7611. Attachment 6 of TEGL 14-18 outlines DWG specific policies: https://wdr.doleta.gov/directives/attach/TEGL/TEGL_14-18_Attachment-6_Acc.pdf.

PERFORMANCE INDICATORS

The DWG program uses the following performance indicators, in alignment with WIOA:

Measure	Description
1. Employment Rate Second Quarter After Exit	Percentage of participants who are in unsubsidized employment during the second quarter after exit.
2. Employment Rate Fourth Quarter After Exit	Percentage of participants who are in unsubsidized employment during the fourth quarter after exit.
3. Median Earnings Second Quarter After Exit	Median earnings of participants who are in unsubsidized employment during the second quarter after exit.
4. Credential Attainment	Percentage of participants enrolled in an education or training program who attain a recognized postsecondary credential or a secondary school diploma during participation or within one year after exit.
5. Measurable Skill Gains	Percentage of participants during a program year who are in an education or training program that leads to a recognized postsecondary credential or employment and who are achieving measurable skill gains.
6. Effectiveness in Serving Employers	Retention with the same employer in the 2 nd and 4 th quarter after exit.



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WORKFORCE INTEGRATED PERFORMANCE SYSTEM (WIPS)

To submit the required DWG performance reports, DWG grantees utilize the Workforce Integrated Performance Report System (WIPS). To login to WIPS go to: <https://dol.appiancloud.com/suite/>. The WIPS resource web page has the latest system updates and tools: <https://www.doleta.gov/performance/wips/>.

PERFORMANCE REPORT

Grantees certify the ETA 9173-DWG Quarterly Performance Report (QPR). The QPR includes performance data that aggregates performance indicators, participant characteristics, and types of services.

Grantees must submit an individual record file quarterly using the ETA 9172-Participant Individual Record Layout, or PIRL. This quarterly data populates the QPR template. In the ETA 9172 report, there are data elements that are specific to DWG. For example, PIRL element 932 identifies the DWG grant under which an individual is served and PIRL element 2004 identifies whether a participant received disaster relief employment services. For more details on DWG data elements in the PIRL, visit the DWG performance web page found in the “Resources” section below.

NARRATIVE REPORT

DWG grantees submit a quarterly narrative progress report, using the ETA 9179-Quarterly Narrative Report Template. Grantees submit the Quarterly Narrative Report (QNR) through WIPS. Grantees must contact the WIPS Helpdesk to enable QNR reporting for each new grant award. In order to activate QNR Reporting:

1. Visit the [WIPS resource webpage](#).
2. Select “WIPS Technical Assistance Request”
3. Complete the WIPS Technical Assistance Request template, specify “QNR permission request”.
4. Click “Submit”.

RESOURCES

- DWG performance web page includes a comprehensive reporting guide for grantees: <https://www.dol.gov/agencies/eta/dislocated-workers/performance/>.
- ETA’s Workforce GPS website includes performance reporting information and technical assistance: <https://performancereporting.workforcegps.org/>.

