

TRAINING AND EMPLOYMENT NOTICE	NO. 25-23
	DATE March 29, 2024

TO: STATE WORKFORCE AGENCIES

FROM: LENITA JACOBS-SIMMONS /s/
Deputy Assistant Secretary

SUBJECT: 2024 Unemployment Insurance (UI) State Information Data Exchange System (SIDES) “Exchanging Knowledge About the Exchanges” Informational Webinar Series

1. **Purpose.** To announce the 2024 SIDES “Exchanging Knowledge About the Exchanges” Informational Webinar Series that will be hosted by the National Association of State Workforce Agencies (NASWA) from April 4, 2024, through May 2, 2024.
2. **Action Requested.** The Employment and Training Administration (ETA) requests State Administrators share this information with and encourage appropriate staff to participate in the “Exchanging Knowledge About the Exchanges” Informational Webinar Series.
3. **Summary and Background.**
 - a. Summary – This Training and Employment Notice (TEN) announces the 2024 SIDES webinar series, “Exchanging Knowledge About the Exchanges.” This five-part series is designed to inform state workforce agencies (SWAs) about the implementation of each SIDES exchange and provide staff a demonstration of the internal process of the E-Response for each exchange.
 - b. Background – NASWA, a national organization of state administrators of the publicly funded state workforce system, operates SIDES on behalf of the states. SIDES is a web-based system that allows the electronic transmission of UI claims information between UI agencies and employers.

As noted most recently in Unemployment Insurance Program Letter (UIPL) No. 17-22, SWAs should view SIDES as a critical part of their UI integrity efforts and should connect to and build SIDES into their Integrity Action Plan; these webinars strengthen this effort.
4. **Webinar Details.** This webinar series will allow SWAs to obtain an insider perspective of how other states implement a specific exchange, how to integrate the exchanges into their state software, and will share strategies and lessons learned from the process. In addition,

SWAs will view a demonstration of the exchange from an E-Response employer perspective.

The series is open to all relevant SWA staff, such as, but not limited to: UI benefits and tax managers; adjudication and Benefit Payment Control staff; Information Technology (IT) staff, including business analysts, project managers, software providers, system analysts, programmers, Help Desk team members, and SIDES developers and liaisons.

The series consists of five, 30-minute weekly sessions which will begin on April 4, 2024, and end on May 2, 2024. At the end of each presentation, time will be allotted for questions and answers, and a survey will be distributed.

NASWA will host the webinar series on the Zoom meeting platform. Registration is available at https://naswa.zoom.us/webinar/register/WN_b5xQ-8nBR-CMyQkNeolcvw#/registration.

5. **Inquiries.** Direct any inquiries regarding the content of the “Exchanging Knowledge About the Exchanges” Informational Webinars to the SIDES team at uisides@naswa.org. Direct any inquiries regarding registration information to naswa-meetings@naswa.org.

6. **References.**

- UIPL No. 17-22, *Additional Planning Guidance for the Fiscal Year (FY) 2023 Unemployment Insurance (UI) State Quality Service Plan (SQSP)*, issued July 22, 2022, <https://www.dol.gov/agencies/eta/advisories/unemployment-insurance-program-letter-no-17-22>.

7. **Attachment(s).** Not Applicable.