

The Workforce Innovation and Opportunity Act

WIOA Workforce Development Board Fact Sheet

The Workforce Innovation Opportunity Act (WIOA) authorizes workforce development boards (WDBs) to drive the vision for the workforce system at the state and local levels and maintain the critical role of leading state and local implementation of the Workforce Innovation and Opportunity Act (WIOA).

State and Local Workforce Development Boards

Board Membership:

- The Governor appoints the State WDB membership. The chief local elected officials appoint the local WDB membership.
- Boards are business-led and a majority of each WDB's members must come from the business community.
- Required WDB members also include representatives from the core WIOA programs, organized labor organizations, apprenticeship, and state and local government (as appropriate).
- Governors and/or chief local elected officials may also select other groups, such as community colleges and community-based organizations, to sit on boards.
- Boards may appoint standing committees to advise and help manage the work of the board. Standing committees are composed largely of non-board members.

Board Roles:

- WDBs drive the vision for the workforce system at the state and local levels, and engage funders, partners, employers, and community members around that vision. State WDBs advise and assist the Governor in establishing policies and procedures that operationalize this vision, and strengthen partnership and collaboration among local areas.
- WDBs play a critical role in promoting, sustaining, and growing regional economies. They are responsible for aligning investments in job training, integrating service delivery across programs, and ensuring that workforce investments are job-driven and match employers with skilled workers. State and Local WDBs can work together to support regional collaboration within economic development areas and ensure that career pathways, sector strategies, and expansion of apprenticeship and other earn-and-learn approaches address the needs of business.



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- As stewards of Federal and non-Federal funds, WDBs oversee a host of operational systems and processes that benefit jobseekers and employers.

Key Roles and Responsibilities: The following represents some critical WDB functions. For a complete list, see 20 CFR [679.130](#) and [679.370](#).

WDB Strategic Functions

- ◆ Identify regions and local areas
- ◆ Define sector partnerships
- ◆ Develop career pathways between industries and sectors
- ◆ Strengthen connections between core programs
- ◆ Develop and implement state/local plan and performance measures
- ◆ Develop and align policies with partners and programs

WDB Operational Functions

- ◆ Develop a One-Stop certification process
- ◆ Coordinate on an infrastructure cost sharing agreement with partners
- ◆ Procure service providers
- ◆ Assess Eligible Training Providers and Programs
- ◆ Develop a data collection database or management information system

Additional Resources

- ◆ [WIOA Sections 101 and 107](#)
- ◆ [20 CFR 679.100-160 and 300-430](#)

